

# GET AHEAD

## WITH EMPLOYABILITY SKILLS TRAINING



**EDUCATION  
& TRAINING**

STEPS Employability Skills Training will give you the skills employers need, so you can start getting the jobs you want!

### STEPS EMPLOYABILITY SKILLS TRAINING WILL HELP YOU:

- Gain confidence and build your communication skills
- Connect with local employers and learn about your local labour market
- Understand what employers want and identify local Employment opportunities
- Learn job search and interview techniques
- Develop work-related behaviours that help you stand out in the workplace
- Plan your career exploring options for further education and training

Call us today on  
**1300 886 062**



### GET THE SKILLS YOU NEED FOR THE JOB YOU WANT

Speak to your jobactive or call us about your **FREE** Employability Skills Training today.

Call us today on 1300 886 062

**Get the skills employers  
need and start getting  
the jobs you want!**

*\*eligibility criteria apply*

If you're aged between 15-24 years you may be eligible for **FREE Employability Skills Training (EST)** as part of the **Australian Government Youth Jobs PaTH initiative**. **STEPS EST** will help you gain an understanding of what employers want when it comes to employing staff, as well as learn skills that meet local industry needs.

### STEPS EST FEATURES:

Face to Face classes available in specific areas  
Interactive learning Face to Face  
Skilled trainers to customise delivery to meet individual needs  
Classroom blocks run Monday to Friday for 25 hours a week (4 days a week) for 3 weeks  
Relevant content to address barriers to employment and local labour market needs

**Our training blocks are aimed at helping you get the most out of your Employability Skills Training.**

#### TRAINING BLOCK 1

Gain pre-employment skills and build your understanding of what employers in your local area are looking for when it comes to hiring new staff. You will take part in activities and projects aimed at developing your 10 core skills for work.

#### TRAINING BLOCK 2

Get ready for work with training that will get you on track to achieving your work and career goals. Learn a diverse range of skills focused on;

- Job preparation
- Job search skills
- Career planning and development
- Interview skills
- Employer networking
- Industry awareness experiences

### WHY STUDY WITH STEPS?

STEPS Education & Training help young people all over Australia achieve their work goals through employment and training services. Our courses are designed in consultation with local employers to improve our students' employment opportunities and on the job skills.

**Call us on 1300 886 062**



**Get in touch today**

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