

# STEPS

## GET SET FOR WORK

Bundaberg, Caloundra, Hervey Bay,  
Maroochydore and Townsville



Left school or looking for a different pathway to employment or further training? If you are aged 15-19, obtain the skills you need to help find your dream job with our nationally accredited FSK20119 Certificate II in Skills for Work and Vocational Pathways.

Our program aims to give you the skills you need to succeed. After completing the Get Set for Work Program, you will have gained valuable skills to help you seek work in a variety of different jobs.

### Times and locations

- Duration:** 14-week program  
**Times:** 9am - 2.30pm, Monday to Thursday  
**Locations:** 25 Bulcock St, Caloundra  
3/2 Bourbong Street, Bundaberg  
6/26 Taylor St, Pialba, Hervey Bay  
15 Evans Street, Maroochydore  
210 Ross River Road, Townsville

### Who is eligible?

To be eligible to take part in the Get Set for Work Program you must:

- Be between 15 and 19 years of age
- Be a Queensland resident
- Have left school or struggling with school attendance

### Get Set for Work gives you the opportunity to:

- Get set for employment or further education and training
- Receive support while you learn
- Build communication skills and feel confident about yourself
- Learn the right workplace behaviours to help you gain employment

### Our practical skills-based model also offers:

- Pre-employment assistance, including purchase of clothing and other personal styling items
- Transport assistance and provision of food such as meal vouchers and classroom catering
- Group learning and opportunities to make new friends
- Offsite excursions and activities, including outdoor learning
- Guest speakers and employer site visits
- Self-esteem and self-direction support
- Financial support to take driving lessons to obtain Learner Driver's Licence

### Fees

No cost to eligible participants

## Apply today

1300 131 965

[customercare@stepsgroup.com.au](mailto:customercare@stepsgroup.com.au)  
[stepsgroup.com.au](http://stepsgroup.com.au)



Scan for more information,  
course dates and to apply





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### Core Unit

FSKLRG011 Use routine strategies for work-related learning

### Elective Units

- FSKRDG010 Read and respond to routine workplace information
- FSKOCM003 Participate in familiar spoken interactions at work
- FSKOCM007 Interact effectively with others at work
- FSKNUM014 Calculate with whole numbers and familiar fractions, decimals and percentages for work
- FSKNUM015 Estimate, measure and calculate with routine metric measurements for work
- FSKDIG003 Use digital technology for non-routine workplace task
- FSKWTG009 Write routine workplace texts
- FSKNUM017 Use familiar and routine maps and plans for work
- FSKNUM019 Interpret routine tables, graphs and charts and use information and data for work
- FSKLRG009 Use strategies to respond to routine workplace problems
- BSBSUS211 Participate in sustainable work practices
- BSBCMM211 Apply communication skills
- BSBTWK201 Work effectively with others

Reference: [training.gov.au/Training/Details/FSK20119](https://training.gov.au/Training/Details/FSK20119)

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